

# RECORD OF PROCEEDINGS

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## MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE JORDAN CROSSING METROPOLITAN DISTRICT (THE “DISTRICT”) HELD MARCH 12, 2024

A special meeting of the Board of Directors of the Jordan Crossing Metropolitan District (referred to hereafter as “Board”) was convened on Tuesday, March 12, 2024, at 5:00 p.m. The meeting was held via Zoom teleconference. The meeting was open to the public.

### ATTENDANCE

#### Directors In Attendance Were:

M. Alberta (“Berta”) Saran  
Patrick D. Ziegler

#### Also In Attendance Were:

Suzanne Meintzer, Esq. and Lisa Jacoby; McGeady Becher P.C.  
Eric Weaver and Cheri Curtis; Marchetti & Weaver, LLC

### DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State.

Ms. Jacoby confirmed a quorum was present and requested members of the Board to disclose any potential conflicts of interest regarding any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. Ms. Jacoby noted that conflict disclosure statements were filed for all Directors by the statutory deadline with the Secretary of State. Directors Saran and Ziegler are both members on the Board of the Jordan Crossing Homeowners Association. No additional conflicts were disclosed at the meeting.

### ADMINISTRATIVE MATTERS

Agenda: Following discussion, upon motion duly made by Director Saran, seconded by Director Ziegler, and upon vote unanimously carried, the agenda was approved, as amended.

Meeting Location, Posting of Meeting Notice: The Board discussed the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District’s Board meeting and determined to hold the meeting in person at the location noted above. Ms. Jacoby confirmed that notice was duly posted and that no objections to the means of hosting the meeting have been received from

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electors within the District boundaries.

**Designation of 24-Hour Posting Location:** Following discussion, upon motion duly made by Director Saran, seconded by Director Ziegler, and upon vote unanimously carried, the Board determined that notices of meetings of the District Board required pursuant to Section 24-6-402(2)(c), C.R.S., shall be posted at least 24 hours prior to each meeting on the District's website.

**Board Resignation and Vacancies on the Board of Directors:** The Board acknowledged the resignation of Carolyn Jacobson effective December 6, 2023.

The Board discussed vacancies on the Board of Directors and identified two potential candidates that they will approach regarding any interest in serving.

**October 2, 2023 Annual Statutory Meeting and October 10, 2023 Regular Meeting Minutes:** The Board reviewed the Minutes of the October 2, 2023 Annual Statutory Meeting and October 10, 2023 Regular Meeting Minutes.

Following discussion, upon motion duly made by Director Saran, seconded by Director Ziegler, and upon vote unanimously carried, the Minutes of the October 2, 2023 Annual Statutory Meeting and October 10, 2023 Regular Meeting Minutes were approved.

**PUBLIC COMMENT** There was no public comment.

### **FINANCIAL MATTERS**

**Payment of Claims:** The Board considered ratifying and approving (as appropriate), the payment of claims for the period ending February 20, 2024.

Following discussion, upon motion duly made by Director Saran, seconded by Director Ziegler, and upon vote unanimously carried, the Board ratified approval of the payment claims totaling \$48,349.53 and approved the payment of claims totaling \$61,041.41, for a grand total of \$109,390.24.

**Unaudited Financial Statements:** Mr. Weaver reviewed with the Board the unaudited financial statements for the period ending December 31, 2023.

Following review and discussion, upon motion duly made by Director Saran, seconded by Director Ziegler, and upon vote unanimously carried, the Board accepted the unaudited financial statements through the period ending December 31, 2023.

**Public Hearing on Amendment to 2023 Budget:** The Board opened the public hearing to consider an amendment to the 2023 Budget.

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It was noted that publication of Notice stating that the Board would consider amendment of the 2023 Budget and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to the public hearing.

Mr. Weaver explained the need for an amendment to the 2023 Budget General Fund.

No public comments were received, and the public hearing was closed.

Following discussion, upon motion duly made by Director Saran, seconded by Director Ziegler, and upon vote unanimously carried, the Board adopted Resolution No. 2024-03-01 to Amend the 2023 Budget.

**2023 Audit:** Mr. Weaver reviewed with the Board the 2023 draft Audit. Following discussion, upon motion duly made by Director Saran, seconded by Director Ziegler, and upon vote unanimously carried, the Board approved the 2023 Audit and authorized execution of the Representations Letter.

**Public Hearing on 2025 Budget and 2025 Annual Statutory Meeting:** Following discussion, the Board determined to schedule the Public Hearing on the 2025 Budget and the 2025 Annual Statutory Meeting for Tuesday, October 10, 2024 at 4:30 p.m., via Zoom.

### **LEGAL MATTERS**

There were no legal matters.

### **OTHER MATTERS**

There were no other matters.

### **ADJOURNMENT**

There being no further business to come before the Board at this time, the meeting was adjourned.

Respectfully submitted,

By: *Lisa Jacoby*  
Secretary for the Meeting